

## Corporate Partnership Program Information

### Enrollment Process

- New members can enroll at the club or via your unique enrollment site.
  - Select your home club from the drop down and chose your membership size and type.
  - The price shown is the full price of the monthly membership and does not include the subsidy.
  - Continue until you reach the “Congratulations” page.
- Members will receive a temporary card, take their picture, and receive a tour if applicable, upon their first visit to the club. Their permanent card will be sent to their address on file within 7-10 days.
- **LT Buck\$:** These will be available on your membership as soon as you enroll. They do expire 120 days after enrollment. Available for new members only.
- **Current Members:** No need to re-enroll. You can email [SStOnge@lt.life](mailto:SStOnge@lt.life) and she will add you to the subsidy program.

### Company Subsidy

- **How it works:** The subsidy amount will be credited on your membership before dues are drafted. Any difference in dues after the subsidy will be drafted from the EFT you have on file on the 1<sup>st</sup> of every month.
  - Employees are responsible for pro-rated dues at time of enrollment
  - Subsidy takes effect the first full month of a member’s membership.

### Membership Options

- **Month-to-month:** A flexible membership. If you want to cancel or put it on “hold” just give 30-day notice at any of our locations.
- We have 5 levels of membership: Diamond, Onyx, Platinum, Gold, and Bronze. With each level of membership comes access to all clubs with the equal or lesser club level. Diamond is our highest level of membership and will grant you access to all clubs nationwide.

### Removing an Employee

You must notify your Account Manager by the last business day of the month to remove any terminated employees from your account before the subsidy is applied.

- Removing an employee from your program does **NOT** terminate their Life Time membership, just subsidy. Memberships must be canceled by the member at the club or via certified mail.

### Invoicing

Life Time accepts payments via credit card. Invoices are emailed the first week of the month with net 30 terms.

- You can set up automatic payments for your employee subsidies by contacting [corporateinvoicing@lt.life](mailto:corporateinvoicing@lt.life) or call (952) 401-2348.
  - Automatic payments are run on the 17<sup>th</sup> of each month, giving you plenty of time to receive your invoice.